

List of compulsory documents

1. **The wine sheet that you have filled in on your private online space.** You can print it on your internet private space.
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2. **The certificate(s) complying with European regulations relating to organic production** (CE) 834/2007, (CE) 889/2008 for vintages up to 2011 and (UE) 203/2012 concerning organic winemaking rules from vintage 2012, listing the wines entered. Certificates must be issued by an official certifying body, complying with executive regulation (CE) 834/2007.
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3. **Complete tech analysis dated within the last year** with the actual and potential alcohol, sugar levels (glucose+fructose), total acidity, volatile acidity expressed, total sulphur dioxide, excess pressure due to carbon dioxide for sparkling wines (expressed in bar).

Clearly identify your samples on the analysis report (Wine name, batch number or tank number, vintage, color). You can add it by hand on your analysis if it doesn't mention it.

The date of analysis must be indicated on the analysis report.

The analysis can come from an internal laboratory. In this case, **the company's contact details must appear on the analysis report.**

4. Document printed of the **labels** (photocopy) or if not paper labels for each sample

If your cuvée does not yet have its final label, you can either modify the label of the previous vintage by modifying the data that changes, or stick a white label on the bottles sent by filling in all the information allowing its identification (name of the cuvée, name of the company, appellation, vintage ...). Be careful to erase the batch number if it is written on your labels.

5. **Cheque** for entry fee made out to Sudvinbio (**for France only**) or **bank transfer receipt** with winery name. For your transfer, you can find Sudvinbio's banking information on the "Rates" sheet downloadable from the website or on the proforma invoice found on your online business space. **Thank you to fill in the following wording during your transfer : Company name + CMB21**